

**Job Title:** Executive Director

**Description:** Maryland Therapeutic Riding (MTR) in Crownsville, MD is seeking a dynamic, nonprofit executive with proven leadership skills to continue the organization's tradition of providing high quality therapeutic and educational services. See [www.HorsesThatHeal.org](http://www.HorsesThatHeal.org) for more information about the organization.

**Key Responsibilities:**

- **Mission-focused and outcomes-oriented leader**—Implement long-term vision, strategic goals and annual objectives
- **Financial management**—prepare and manage a \$850K annual budget and plan for future capital needs
- **Major gifts and grant fundraising** and donor relationship management—work with Development Director to grow major gifts and grant program and diversify revenue sources
- **Board development**—Advance organizational governance by developing and strategically growing 10+ member board of directors
- **Program design & management**—Work with Program Director to maintain 16-year tradition of high-quality programs and services while enhancing programs to better serve our riders
- **Facilities management**—Oversee upkeep and operations of a 25-acre equestrian property
- **Staff management**—Supervise a staff of 5 full-time and 7 part-time employees and 25 contractual instructors/therapists
- **Promotion**—Be the face of MTR in our community and among core constituencies

**Qualifications:**

- Executive management experience, preferably for a nonprofit organization
- Proven fundraising skills, including major gifts cultivation and donor stewardship
- Marketing savvy and experience using social media
- Connected to the Annapolis, Baltimore and Washington nonprofit community
- Excellent written and verbal communication skills
- Computer proficient (Microsoft Office programs)
- BA or BS required; advance degree preferred

**Full-time position with benefits. Salary commensurate with experience.**

**To apply:** Email resume and cover letter to [MTRDirectorSearch@verizon.net](mailto:MTRDirectorSearch@verizon.net)

**Deadline:** November 25, 2011